

## MARTIN PARISH COUNCIL

**Notice of the ANNUAL MEETING OF MARTIN PARISH COUNCIL to be held  
on Wednesday 16<sup>th</sup> May 2022 at Martin Club  
(commencing on conclusion of the Annual Village Meeting of the Parish of Martin which  
will start at 7.00pm).**

**All Councillors are hereby summoned to attend.  
All members of the public are welcome to attend**

Item No	Item	Description	Actions
22-016	Election of Chairman	<b>22-016</b> To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.	To elect
22-017	Election of Vice Chairman	<b>22-017</b> To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office.	To elect
22-018	Apologies for Absence	<b>22-018</b> To receive and record.	To record
22-019	Councillors' Declarations of Interest	<b>22-019</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.	To declare
22-020	Open Public Forum	<b>22-020</b> The public are invited to speak on matters relevant to the meeting.	
22-021	Minutes of Previous Meetings	<b>22-021</b> For Approval & Signature. Meeting held 4 <sup>th</sup> April 2022.	To record
22-022	Matters Arising	<b>22-022</b> To discuss any matters arising from minutes.	To record
22-023	Standing Orders	<b>22-023</b> To review and re-adopt the Parish Council's Standing Orders.	To approve
22-024	MPC Policies & Procedures	<b>22-024</b> To review and re-adopt the following Parish Council policies and procedures:  Privacy Notice Code of Conduct Complaints Procedure Disciplinary Procedure Grievance Procedure Recording of Meetings policy Grant Awards Policy	To approve

22-025	Clerk's Report & Financial Matters	<p><b>22-025.3</b> To receive Clerk's/Chair's General Report.</p> <p><b>22-025.4</b> To approve payment of the following accounts:</p> <ul style="list-style-type: none"> <li>• Plusnet (broadband+calls) (MAY) £33.08</li> <li>• Plusnet (broadband+calls) (APRIL) £34.05</li> <li>• Janet Richards for MPC Web domain £11.99</li> <li>• Clerk's Salary for April 2022 £276.38</li> <li>• Clerk's Salary for May 2022 £276.38 (to be paid 31 May, 2022)</li> <li>• HALC Membership 2022/2023 £236.45</li> <li>• Melissa Hildreth for Microsoft 365 Business-£9.48</li> <li>• Melissa Hildreth for Sim only Pay as you Go Lebara- £5.00</li> <li>• Insurance - £358.19</li> <li>• Martin Club invoice for meeting room - £75</li> </ul>	To approve
22-026	Insurance Policy Renewal	<b>22-026</b> To confirm approval of the arrangements for insurance cover in respect of all insured risks for 2022-2023.	To discuss and approve
22-027	Planning	<p><b>22-027.1</b> To consider the following planning applications received from NFDC:</p> <p><b>22/10481</b> KINGS YARD, SILLENS LANE, MARTIN SP6 3LB Reconstruction of barn for workshop/studio following removal (Retrospective) due by May 27</p> <p><b>22/10482</b> KINGS YARD, SILLENS LANE, MARTIN SP6 3LB Reconstruction of barn for workshop/studio following removal (Application for Listed Building Consent) due by May 27</p> <p><b>22-027.2 22/10313</b> Juniper Cottage – NFDC APPROVED</p>	To decide  To decide
22-028	Playground/Martin Park	<p><b>22-028.1</b> To receive the latest safety/inspection report and agree any actions.</p> <p><b>22-028.2</b> To look at quotation for table tennis table and to discuss and agree on further action.</p> <p><b>22-028.3</b> To discuss the possible purchase of more rubber matting instead of play bark given the rise in the cost of bark.</p>	To decide  To decide
22-029	Martin Downs Byway	<b>22-029</b> To discuss how MPC may be involved in the suggestion of the closure of the byway on the Downs to vehicles.	To discuss
22-029	Minor Matters and Items for Next Agenda	<b>22-029</b> Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.	
<b>Date of Next Meeting: 27<sup>th</sup> June 2022</b>			
Posted: 9 <sup>th</sup> May 2021	<p><b>Clerk - Martin Parish Council</b>  <b>Sweetapple Barn, Silless Lane, Martin SP63LF</b>  <b>clerk@martin-pc-newforest.gov.uk</b></p>		

