

MARTIN PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held on May 16th 2022 at 8.30 pm at Martin Club

DRAFT

Item No	Item	Description	Actions
		Present: <i>Cllrs King, Hapke, Richards, Hooper, Batten and Greenwood, Melissa Hildreth (Clerk) and 4 members of the public.</i>	
22-016	Election of Chairman	22-016 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. On the proposition of Cllr Hapke seconded by Cllr Hooper, Cllr Janet Richards was elected as Chairman and then signed her Acceptance of Office.	To record
22-017	Election of Vice-Chairman	22-017 To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office. On the proposition of Cllr Hooper seconded by Cllr Hapke Cllr Greenwood was elected as Vice Chairman.	To record
22-018	Apologies for Absence	22-018 To receive and record. Cllr Susan Sampson resigned in writing to Cllr King (Chairman) on 9 May 2022.	To record
22-019	Councillors' Declarations of Interest	22-019 Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. Cllr Hooper – her husband Mark cuts the grass on MPC grounds.	
22-020	Open Public Forum	22-020 The public is invited to speak on matters relevant to the meeting. A member of the public thanked the Council for all its hard work. A member of the public updated the council that the sale of the land at Townsend Lane has had no movement.	
22-021	Minutes of Previous Meetings	22-021 For Approval & Signature. Meeting held 4 th April 2022. The minutes of the meeting of 4th April 2022, having been previously circulated were approved and signed.	To record
22-022	Matters Arising	22-022 To discuss any matters arising from minutes. 22-015 Chalk White corrected to Talk White 22-011 Cement on Basketball court to be done the weekend of 22 May. Cllr Batten to research and recommend weights for goals for the next meeting. A new tree to replace the broken one is to be tabled until the Sept meeting. 22-015 Clerk still to contact donors of Walnut tree	To record
22-023	Standing Orders	22-023 To review and re-adopt the Parish Council's Standing Orders. Cllrs unanimously approved Standing Orders. A subcommittee will be formed to review the standing orders to ensure they remain relevant. Cllr King and Cllr Richards to be on the subcommittee.	To Record

22-024	MPC Policies & Procedures	<p>22-024 To review and re-adopt the following Parish Council policies and procedures:</p> <p>Privacy Notice Code of Conduct Complaints Procedure Disciplinary Procedure Grievance Procedure Recording of Meetings policy Grant Awards Policy – Cllr Hooper to change form to include Clerk Melissa Hildreth’s details.</p>	All policies and procedures were unanimously approved. To record.
22-025	Clerk’s Report & Financial Matters	<p>22-025.3 To receive Clerk’s/Chair’s General Report. 01.04.2022 starting balance of £5626.63 30.04.2022 ending balance of £6851.62</p> <p>22-025.4 To approve payment of the following accounts:</p> <ul style="list-style-type: none"> • Plusnet (broadband+calls) (MAY) £33.08 • Plusnet (broadband+calls) (APRIL) £34.05 • Janet Richards for MPC Web domain £11.99 • Clerk’s Salary for April 2022 £276.38 • Clerk’s Salary for May 2022 £276.38 (to be paid on 31 May 2022) • HALC Membership 2022/2023 £236.45 • Melissa Hildreth for Microsoft 365 Business- £9.48 • Melissa Hildreth for Sim-only Pay as you Go Lebara- £5.00 • Insurance - £358.19 • Martin Club invoice for meeting room - £75 <p>Cllr Hooper and Clerk to work together on amending banking details.</p>	All costs approved. Payments to set up Cllr Hooper and cosigned by Cllr Richards.
22-026	Insurance Policy Renewal	22-026 To confirm approval of the arrangements for insurance cover in respect of all insured risks for 2022-2023.	Payment approved. Clerk to ensure Asset Register included new items.
22-027	Planning	<p>22-027.1 To consider the following planning applications received from NFDC:</p> <p>22/10481 KINGS YARD, SILLENS LANE, MARTIN SP6 3LB Reconstruction of the barn for workshop/studio following removal (Retrospective) due by May 27</p> <p>22/10482 KINGS YARD, SILLENS LANE, MARTIN SP6 3LB Reconstruction of the barn for workshop/studio following removal (Application for Listed Building Consent) due by May 27</p> <p>22-027.2 22/10313 Juniper Cottage – NFDC APPROVED</p>	<p>PAR 1 Approved Clerk to notify NFDC.</p> <p>PAR 1 Approved Clerk to notify NFDC.</p>
22-028	Playground/Martin Park	<p>22-028.1 To receive the latest safety/inspection report and agree on any actions. Goals moved to help the grass grow. This has worked. A weeding party is needed for the playground. A Sunday date would be best for all to help. Ben to suggest a date to Clerk to advertise.</p> <p>22-028.2 To look at a quotation for a table tennis table and to discuss agree on further action. Grey Concrete table tennis table</p>	<p>Received and recorded</p> <p>Clerk to order. All Cllrs approved the purchase.</p>

		<p>by Playcrete chosen. The current waiting time is 16 weeks for the new table. £1150 of set aside improvement funds to be used.</p> <p>22-028.3 To discuss the possible purchase of more rubber matting instead of play bark given the rise in the cost of bark.</p> <p>Ben to search for more affordable play bark.</p> <p>A fly-tipping incident on the cycle path may have been children pulling items from a skip to make something.</p>	
22-029	Martin Downs Byway	<p>22-029 To discuss how MPC may be involved in the suggestion of the closure of the byway on the Downs to vehicles. It is a HCC decision. People hare coursing are breaking fences and frightening livestock and their newborns. Natural England is working with the HCC to find a solution. PC May said to log with the police every incidence of hare coursing interfering with livestock. The public is encouraged to report incidents to the police.</p>	<p>Cllr Hooper to write to Hampshire CC to encourage the closure of the byway. All Cllrs support the letter.</p>
22-030	Minor Matters and Items for Next Agenda	<p>22-030 Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.</p> <p>Recreation Ground Cycle path improvements to be discussed next meeting.</p> <p>Permission to camp overnight on Recreation Ground for attendees of the Martin Music Festival to be considered at the next meeting. Cllrs to check lease and insurance to see if this would be allowable.</p>	
<p><i>Date of Next Meeting: 27th June 2022</i></p>			
Posted: 9 th May 2021		<p><i>Melissa Hildreth, Clerk - Martin Parish Council Sweetapple Barn, Sillens Lane, Martin SP63LF clerk@martin-pc-newforest.gov.uk</i></p>	