

# MARTIN PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on 5th September at 7pm at Blandford Hall, Martin.

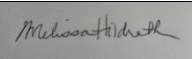
**DRAFT**

Item No.	Item	Description	Actions
		Present: Chairperson J. Richards, Vice Chair – S. Greenwood Councillors M. King, S. Hooper, B. Hapke, B. Batten and T. Scott-Ison Melissa Hildreth – Clerk	
22-056	Apologies for Absence	22-056 -To receive and record.	<i>All in attendance</i>
22-057	Councillors' Declarations of Interest	22-057- Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. <b>Cllr Janet Richards on Board of Martin Club</b>	<i>Declared</i>
22-058	Declaration of Acceptance	22-058 – MPC to welcome Toby Scott-Ison to the Council. He is to make his Declaration of Acceptance and receive his Register of Interests form. <b>Welcome to Toby Scott-Ison. His Declaration of Acceptance was signed and the Register of Interest form was given.</b>	
22-059	Open Public Forum	22-059- The public is invited to speak on matters relevant to the meeting.	<i>No members of the public present</i>
22-060	Minutes of Previous Meeting	22-060.1- For Approval & Signature: Meeting held 27th June 2022  22-060.2- Extraordinary Meeting held 25 <sup>th</sup> July 2022	<i>Signed and approved</i>  <i>Signed and approved</i>
22-061	Matters Arising	22-061.1 -To discuss any matters arising from the minutes of 27 <sup>th</sup> June 2022 22-042-Concrete to be done on the basketball court. Weights for goals approved for expenditure. Cllr Batten will look into making our own as they may just get lost like the anchors. 22-044.2 Clerk to change the grant application as per internal audit recommendations. Cllr. Richards still working on councillor's council emails. Hope to have by the next regular meeting. 22-046.1 Had a meeting about the new accessible footpaths. Local owners are concerned about their horses and vulnerable people. Another task group meeting will be held at a later date. 22-046.2 Mark Hooper rented an Etesia to cut footpaths that the lengthsman would not cut. Clerk to contact the NFDC council to see if lengthsman could rent an Etesia to cut brush down next year.  22-061.2- Matters arising from meeting minutes 25 <sup>th</sup> July 2022 <i>None</i>	<i>Recorded</i>
22-062	Standing Order changes	22-062- Task and finish group to present new Standing Orders for Council approval. <b>Task group reviewed Standing Orders and made suggestions for all sections requiring some input or choosing a selection. Councillors received a copy of suggested Standing Order changes prior to meeting.</b>	<i>Unanimous acceptance of the Standing Order changes.</i>
22-063	SAAA central external auditor	22-063 – A new external auditor is to be appointed for the next five years by the Hampshire County Council. All councils must decide to opt-in or out of the County level contract. Opting out would mean paying for our own external auditors. <b>Our Internal auditor Eleanor Green recommends to opt-in county-level contract as our own would cost a substantial amount.</b>	<i>Unanimous acceptance to opt into county choice for the external auditor.</i>

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22-064	Financial changes	22-064 – To discuss changes to the bank account the possible appointment of a task and finish group to make any changes and to adjust the Financial Risk Assessment.	<i>Task group to meet to review changes to Financial Risk Assessment. Cllr Sam Hooper, Cllr Suzanne Greenwood and Clerk</i>
22-065	Cllrs responsibilities	22-065 – To discuss and assign responsibilities to each councillor Suzanne Greenwood – Planning, Cllr Janet Richards to add Lengthsman, no longer Finance, Cllr Michael King – to add Finance, Cllr Toby Scott-Ison Recreation Grounds with Cllr Ben Batten.	<i>Recorded</i>
22-066	Clerk's Report & Financial Matters	22-066.1- To receive Clerk's General Report. 22-066.2 -To approve payment of the following accounts: <ul style="list-style-type: none"> <li>• Blandford Hall rental May, June, July: £47.00</li> <li>• Plusnet for broadband &amp; calls August 2022: £33.29</li> <li>• Clerk Microsoft 365 Business and Lebra mobile for clerk: £14.48</li> <li>• Rent to 9<sup>th</sup> Earl Agricultural Estate - £5</li> <li>• DATA License - £40</li> </ul>	<i>Balance of £ 8203.14 in the account as of 8 August.</i>  <i>All payments are approved and recorded.</i>
22-067	Planning	22-067.1 – Update to Toyd Cottage, Rockbourne, SP6 3PF application - THE NEW FOREST DISTRICT COUNCIL as the Local Planning Authority GRANTS PLANNING PERMISSION with conditions. 22-067.2 – Update on Maple field Farms. <i>Citizen has reported to NFDC Enforcements that they believe Maple Field Farms has gone over the 28-day allowance for pop-up camping.</i>	<i>Council glad to see NFDC Planning acknowledge our request for blinds at Toyd Cottage</i>
22-068	Martin Clock	22-068.1 -The clock has its annual inspection scheduled for September 7 <sup>th</sup> . Last year the cost was £248 shared between the PCC and MPC. Council to consider approval of payment for this year's inspection. <i>Wait until the invoice is received. Standard repairs to go to council for approval as normal. Extra repairs to be discussed in a meeting between PCC and MPC first. Clerk to arrange annual meeting between MPC and PCC for late October to discuss grass cutting and clock annual inspection.</i>	<i>Recorded</i>
22-069	Playground	22-069.1- To discuss plans to renovate the bike path and 10-year plan for repairs and improvement. <i>Cllr Ben Batten presented plans to improve the bike path. Cllr Toby Scot-Ison to assist in making the path better. Cllr Batten presented some research on the new goal/basketball area. He will present quotes at a future date. Compare rubber mats or bark to real bark for swing area. Cllr Sam Hopper to research quotes.</i> 22-069.2- Update about table tennis table. <i>Table is on order with Playcrete. They are having delivery date difficulties due to staff shortages. No funds have been spent by us so far.</i>	<i>Bike plan was unanimously approved.</i>
22-070	Highways & Related Issues	22-070.1- Update on contact with SID company. To discuss steps going forward. <i>Still no response to formal letter to SID company. Cllr Toby Scott-Ison to work with Martin Hildreth on pursuing battery issue. Unable to purchase another battery online. Martyn Hildreth confirms the rest of the electronics are in working order. Clerk to pursue if other SID companies will service.</i> 22-070.2 – To discuss a possible community speed watch. <i>Damerham has speed watch equipment to share with Martin. It was believed a member of the public is interested in starting the group so they will be contacted. It was suggested that Townsend Lane might be a good candidate for traffic calming. To aid with safe driving on Townsend Ln, Cllr Greenwood to contact an owner to see about cutting back hedge.</i>	<i>Cllr Toby- Scott-Ison and Cllr Suzanne Greenwood to contact member of public for speed watch information</i>

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22-071	Tree Planting	22-071- Discuss Tree Planting <i>Clerk to check on tree donation. Council still felt it would be good to plant at least some trees for Queen's Jubilee.</i>	
22-072	Meeting Venue	22-072 – To discuss where to have future Council meetings. <i>Martin Club has booked a weekly activity on Mondays which means MPC would have to use the bar room. This is not an appropriate room for council meetings. Unanimously voted for future meetings to be held at Blandford Hall. Those with disabilities who find it difficult to use Blandford Hall should notify the clerk in advance so that accommodations can be made.</i>	<i>Cllr. Janet Richards, due to the declaration of interest, did not give an opinion or vote on the matter.</i>
22-073	Minor Matters and Items for Next Agenda	22-073 Councillors to report minor matters and items for future agendas. <ul style="list-style-type: none"> <li>- <i>Tree planting</i></li> <li>- <i>Missing stiles &amp; steps on the right side of Sillens Lane</i></li> <li>- <i>Having a guest speaker about Dark Skies</i></li> </ul>	
<p>Date of Extraordinary Meeting: Monday 26<sup>th</sup> September commencing at 7pm @ Blandford Hall</p> <p>Date of Next Regular Meeting: Monday 17th October 2022 commencing at 7 pm @ Blandford Hall</p>			
Posted: 17 <sup>th</sup> September 2022		 <b>M Hildreth, CLERK TO THE COUNCIL</b>	