

**MARTIN PARISH COUNCIL**

Minutes of a Meeting of the Parish Council held on 27th March 2023 at 7pm at Blandford Hall, Martin

**DRAFT**

Item No	Item	Description	Action Needed
		<b>Present: Chairperson - J. Richards, Vice Chair – S. Greenwood Councillors- S. Hooper, T. Scott-Ison, B. Hapke, M. King, B. Batten Clerk - Melissa Hildreth</b>	
23-031	Apologies for Absence	<b>23-031 -To receive and record. None recorded. All present.</b>	
23-032	Councillors' Declarations of Interest	Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. <b>Cllr Sam Hooper declared she is married to Mark Hooper.</b>	
23-033	Open Public Forum	The public is invited to speak on matters relevant to the meeting. <b>No members of the public were present.</b>	
23-034	Minutes of Previous Meeting	For Approval & Signature. Meeting held 09/01/23. <b>The minutes of 09/01/23 were approved as accurate and signed by the Chairman.</b>	
23-035	Matters Arising	<b>23-035</b> All items have been actioned or will be reported on later in the meeting with the exception of the following: From <b>9 JAN meeting:</b> <b>23-014</b> – SID is covered under insurance to move to the other side of the village. <b>23-011-</b> The gate in the recreation ground has been repaired and remains in the same place. <b>23-015-</b> Newsletter completed and a copy given to all in Martin. Thank you to Michael King	
23-036	Clerk's Report & Financial Matters	<b>23-036.1</b> To receive Clerk's/Chair's General Report. <b>Balance on 10 MAR was £ 5507.73</b>  <b>23-036.2</b> To approve payment of the following accounts: <ul style="list-style-type: none"> <li>• XLN (broadband+calls)FEB– £54.22 March- £18.54</li> <li>• Mark Hooper (gate repair) - £108.00</li> <li>• Microsoft 365 Business- £9.48</li> <li>• Lebara mobile- £5.00</li> <li>• Blandford Hall Rental (FEB) -£17.00</li> <li>• Viking Direct- £37.26 (ink and paper)</li> </ul>	<b>Cllr Sam Hooper did not vote on the matter.</b>  <b>All agreed to pay the items listed.</b>
23-037	Asset Register	<b>23-037-</b> To review and agree on the updated asset register	<b>Asset register approved by all</b>
23-038	SID Update & Highways	<b>23-038.1-</b> Update on SID repairs- <b>Cllrs Richards, Scott-Ison and Batten agreed to meet on the weekend to move SID to the other side of the village. Cllr Richards will continue to request the USB port to be fixed.</b>  <b>23-038.2</b> – Update on speed watch equipment and training. <b>Training is to take place on 12 April at 7pm with the Police. Cllr Scott-Ison has the equipment and is satisfied it works so the £550 payment can now go.</b>  <b>23-038.3-</b> Update on steps taken to try to alleviate recent flooding. <b>Cllr Richards to write to Hampshire County Council with photographs to ask for better care of Martin roads to reduce flooding risk.</b>	<b>Clerk to make ready the extra computer MPC owns for use by the Speed Watch group.</b>

23-039	Queen's Canopy And Village Flower Festival	<p><b>23-039.1-</b> To decide if to participate in the Village Flower Festival the last weekend in May in the church. <b>MPC agree to participate. Cllr Greenwood to lead but all Cllrs to participate.</b></p> <p><b>23-039.2-</b> Trees have arrived for Queen's Canopy. <b>To discuss where and how will they be planted. Cllr Richards to contact Longford and Highways about the verge for tree planting.</b></p>	
23-040	Internet Security	<p><b>23-040</b> – Update on official MPC emails for all councillors. <b>New emails are provided for MPC business only. Cllr Richards happy to help with any issues.</b></p>	
23-041	Fly Tipping	<p><b>23-041.1</b> – To discuss fly tipping by footpath 29 by Downview Road – <b>Working party to be set up to clear footpath copse. Cllr Batten to haul items away. Local residents to be advertised to for help.</b></p>	<p><b>Clerk to contact Housing Association to have tipped items on HA land removed.</b></p>
23-042	Resilience Plan	<p><b>23-042.1</b> – Update on the new resilience plan – <b>Cllr Richards, Scott-Ison, Hapke and any other interested Cllrs to take the online resilience course starting 19 April. Once completed a working party will be arranged to create a new resilience plan.</b></p> <p><b>23-042.2</b> – Update on purchase of water pump- <b>A universal pump can not be used. Need to wait until resilience training is completed to discuss again. Bring up in future.</b></p>	
23-043	Annual Parish Assembly	<p><b>23-043.1</b> – Update on planning for Annual Parish Assembly – <b>Cllr Greenwood and Hapke to arrange refreshments. The clerk has invited local groups to speak. Every group responded positively. Cllr Richards is to chair event. Flyer to go out to all villagers to invite them to come.</b></p>	
23-044	Recreation Ground Matters	<p><b>23-044.1</b> – To receive the playground inspection report. <b>Cllr Batten will train Scott-Ison on completing the reports and will bring to the next meeting.</b></p> <p><b>23-044.2</b> – To discuss the offer of a free set of goalposts and those other goalposts stored by a volunteer. <b>MPC is grateful for the offer but unable to accept it as the posts need to be placed in the ground. The other goalposts are smaller and good for when extras are needed.</b></p> <p><b>23-044.3-</b> To make plans for bike path maintenance and placement of table tennis table. <b>Currently ground still too wet. When the ground is in better condition a working group will be put together to repair the bike path and place the tennis table.</b></p>	
23-045	Planning & Other Applications	<p><b>23-045.1- 21/11080</b> -Knap Barrow Farm- update on the current situation since the decision of 15 NOV 22. <b>The clerk contacted NFDC for an update and they replied that they were looking into the matter, but provided nothing further.</b></p> <p><b>23-045.2 – 22/10792</b> - Pond Barn, Manor House – update on the current situation since the decision of 27 OCT 22. <b>It is currently in planning appeal.</b></p>	
23-046	Grant Application	<p><b>23-046</b> – To discuss and decide on a grant application received from New Forest Disability Information Service for £50</p>	<p><b>All agreed to grant £50 to New Forest Disability Information Service</b></p>

23-047	Minor Matters and Items for Next Agenda	<p>23-047- Councillors are to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.</p> <ul style="list-style-type: none"> <li>• <i>to discuss fees for using MPC assets</i></li> <li>• <i>discuss a clean-up day</i></li> <li>• <i>Townsend Road road clean up</i></li> <li>• <i>Drains in Sillens Lane need grids</i></li> <li>• <i>Verge report</i></li> <li>• <i>Payment for Hall for Speed Training</i></li> </ul>	
23-048	Closed Session	<p>23-048- To discuss matters of pay and remuneration concerning the clerk.  <i>Remuneration increase due to union actions agreed as well as working from home flat rate payment.</i></p>	
		<p><i>Date of Annual Parish Assembly: <u>Monday 17<sup>th</sup> April 2023 – 7pm at Martin Club</u></i></p> <p><i>Date of Next Meeting: <u>Monday 15<sup>th</sup> May 2023 – 7pm at Blandford Hall</u></i></p>	
	Posted: 26/4/23	<p><i>Melissa J Hildreth</i></p> <p><b>M Hildreth, CLERK TO THE COUNCIL, 26/04/2023</b></p>	