

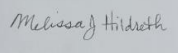
MARTIN PARISH COUNCIL

MINUTES OF ANNUAL MEETING OF MARTIN PARISH COUNCIL held on Monday 15th May 2023 at 7pm in Blandford Hall

DRAFT

Item No	Item	Description	Actions
		Present: Clrs Scott-Ison, Hapke, Richards, Hooper, Batten and Greenwood Melissa Hildreth (Clerk) and 3 members of the public.	
23-055	Election of Chairman	23-055 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. On the proposition of Cllr Hooper seconded by Cllr Hapke, Cllr Suzanne Greenwood was elected as Chair and then signed her Acceptance of Office.	
23-056	Election of Vice Chairman	22-056 To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office. On the proposition of Cllr Hapke seconded by Cllr Batten, Cllr Sam Hooper was elected as Vice Chair.	
23-057	Apologies for Absence	23-057 To receive and record. None	
23-058	Councillors' Declarations of Interest	23-058 Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. Cllr Hooper declares that Mark Hooper is her husband	
23-059	Open Public Forum	23-059 The public is invited to speak on matters relevant to the meeting. 3 members of the public asked the Council for help in regard to planning decisions carried out by NFDC. The members wished for MPC to make a formal complaint to NFD Planning regarding a recent planning decision. They felt that NFD Planning ignored all negative comments and did not conduct themselves in a professional manner.	
23-060	Minutes of Previous Meetings	23-060 For Approval & Signature. Meeting held 27 th March 2023 and 24 th April 2023. Meeting Minutes of 27 March were approved as accurate and signed. Meeting Minutes of 24 April were approved as accurate and signed.	
23-061	Matters Arising	23-061 All items has been actioned or will be reported on later in the meeting with the exception of the following from 27 March : 23-041.1- The Housing Association was notified of the fly-tipping on their land. They responded that they would come to clean it up. 23-043 – Parish Assembly went well. 42 persons attended. 23-040- Emails created. Many Councillors having problems accessing accounts. Cllr Richards having a look.	
23-062	Standing Orders	23-062 To review and re-adopt the Parish Council's Standing Orders.	All MPC Clrs approved
23-063	MPC Policies & Procedures	23-063 To review and re-adopt the following Parish Council policies and procedures: Privacy Notice Code of Conduct Complaints Procedure Disciplinary Procedure Grievance Procedure Recording of Meetings Policy Grant Awards Policy	All MPC Clrs approved

23-064	Clerk's Report & Financial Matters	<p>23-064.1 To receive and approve the Clerk's report of the reconciliation of accounts for 2022-2023. Starting balance from 31 March 2022 - £5626.63 Ending balance from 31 March 2023 -£4444.01</p> <p>23-064.2 To approve payment of the following accounts:</p> <ul style="list-style-type: none"> • XLN (MAY) £41.92 • XLN (April) £45.38 • HALC Membership 2023/2024 £231.35 • Melissa Hildreth for Microsoft 365 Business- £9.48 • Melissa Hildreth for Sim only Pay as you Go Lebara- £5.00 • Martin Club Ltd Room rental - £15 • Blandford Hall room rental for speed watch training. This is £20 and will be paid when the invoice is received. • ROSPA inspection £90 	<p>All MPC Cllrs approve</p> <p>All MPC Cllrs approve</p>
23-065	Insurance Policy Renewal	<p>23-065 To discuss and approve an insurance policy to start 1st June 2023. Three quotes were obtained: Zurich -£534.00, BHIB -£431.45, HISCOX -£427.67. Council instructed the clerk to go away and read the policies in detail and choose between HISCOX and BHIB based on the coverage offered. Important to include cover for volunteers and Council items stored away from council member homes.</p>	Clerk
23-066	Planning	<p>23-066.1 To consider the following planning applications received from NFDC:</p> <p>23/10434-BLANDFORD HALL, MARTIN ROAD, MARTIN SP6 3LD New doors, windows, and internal alterations PAR 1 Permission. Council feels application changes are justified for future disabled access plans. Would ask for a blind on the sky light to be added.</p> <p>202323/10464- KEEPERS COTTAGE, OLD CRANBOURNE ROAD, TIDPIT, MARTIN SP6 3JR Two-storey rear extension; single-storey side extension; carport attached to existing stables PAR 1 Permission. Council can find no objection to plans.</p> <p>CONS/23/0223 Conifer – Fell, Ash – Fell, Orchard House, Sillens Lane, Martin, Fordingbridge, SP6 3LB No objection to proposed tree works.</p>	Clerk
23-067	Recreation Grounds	<p>23-067.1 To receive the latest safety/inspection report and agree any actions. Cllr Batten to email reports to clerk.</p> <p>23-067.2 To agree on a date for the placement of the table tennis table and maintenance of the bike trail. Waiting for better weather. Hoping to do in June. A patch to be cleared for the table tennis table.</p> <p>23-067.3 To discuss the possible purchase of more play bark. Clerk to arrange purchase same amount of bark as last year budget of up to £300 allowed.</p>	<p>Cllr Batten</p> <p>Cllr Batten and Scott- Ison</p> <p>Clerk</p>
23-068	Use of MPC Assets	<p>23-068- To discuss if MPC would like to allow the use of its assets by people who live in the parish for a fee or another agreement. (items such as heaters or generators that are in storage otherwise). Council would like to allow the hire of Council equipment to people living in the Parish. To be discussed again at the next meeting. Cllr Batten to research hire agreements. Clerk to see about insurance implications. Funds gained would be used for the maintenance of equipment.</p>	Cllr Batten and Clerk
23-069	Clean-up efforts	<p>23-069.1 To discuss the date of the clean-up of Townsend Lane. Time and date to be set once Clerk notifies what kind of insurance cover for the project.</p> <p>23-069.2 To discuss progress in clean-up date for the copse in Townsend Lane. Postponed until Fall due to nesting birds. A flyer is to be produced to remind people to not tip.</p> <p>23-069.3 To discuss a date for the repair of the verge near Townsend Lane. Slowly dirt is being added and grass seeds sown. Progress is being seen.</p> <p>23-069.4 To discuss the possibility of a grate for the drainage pipe on Sillens Lane. Cllr Richards will see who has control of the drain and will add the issue to part of flood control appeals.</p>	<p>Clerk</p> <p>Cllr Richards to create a flyer.</p> <p>Cllr Batten</p> <p>Cllr Richards</p>

23-070	SID update & Highways	<p>23-070.1- Update on SID repairs. Cllr Richards to continue to ask for service. Clerk to send an email of complaint based on a previous written complaint to the company. Cllr Hooper suggests a sign on unused pole to encourage correct speed. She will suggest sign which should be about £30. Clerk to purchase and Cllr Scott-Ison to put up.</p> <p>23-070.2- Update on Speed Watch- Cllr Scott-Ison waiting for police to do safety risk assessment.</p> <p>23-070.3- Update on steps taken to alleviate flooding in Martin Cllr Richards in writing a letter for a proposal for flood alleviation. She will send a draft copy to the Council to see before the next meeting on the 26th of June.</p>	<p>Cllr Richards and Clerk</p> <p>Cllr Scott-Ison</p> <p>Cllr Richards</p>
23-071	Village Flower Festival	23-071.1 – Update on plans for Village Flower Festival- Cllr Richards to provide fake lawn, Cllr Greenwood to set up the arrangement, Cllr Hooper to provide some rec ground bits and pieces.	Cllrs Richards, Greenwood and Hooper
23-072	Resilience Training	23-072 – Update on resilience training and resilience plan. Cllr Richards has fully completed training. Cllr Hooper, Greenwood and Scott-Ison to complete the course in June.	Cllrs Hooper, Greenwood, and Scott-Ison
23-073	Change of Meeting Date	23-073- In October 22 the meeting date was changed from June 19 to early July. The date needs to be changed to June 19 or June 26 to meet the requirements of the AGAR.	Date Changed to June 26 th
23-074	No Mow May	23-074- Does the Council agree to participate in ‘No Mow May’ Will keep a patch in the Rec Grounds as it was noticed in the past that many creatures were killed with the first cutting in May. This patch will stay until July when creatures will have had a chance to move on.	
23-075	Handling of planning applications by NFDC	23-075 – To discuss what can be done about complaints resulting from NFDC planning decisions. Council will support any written complaints about the NFDC Planning that are about how the NFDC makes its decisions on planning applications and how it conducts itself during committee meetings.	
23-075	Minor Matters and Items for Next Agenda	<p>23-075- Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.</p> <ul style="list-style-type: none"> • Cllr Richards would like a slot to discuss District Council information. • Welcome pack creation • Tree planting • Additional Councillor needed • What to do about quad bike riding on playing fields and roads when not licensed. 	
<i>Date of Next Meeting: June 26th</i>			
Posted: 31 th May 2023	 Clerk - Martin Parish Council Sweetapple Barn, Sillens Lane, Martin SP63LF clerk@martin-pc-newforest.gov.uk		