

# MARTIN PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on 26th June 2023 at 7pm at Blandford Hall, Martin.

**DRAFT**

Item No.	Item	Description	Actions
		Present: Chair – <b>S. Greenwood</b> , Vice Chair – <b>S. Hooper</b> Councillors- <b>J. Richards</b> , <b>T. Scott-Ison</b> , <b>B. Batten</b> , <b>B. Hapke</b> Clerk - <b>Melissa Hildreth</b>	
23-076	Apologies for Absence	23-076 -To receive and record. <b>NONE</b>	
23-077	Councillors' Declarations of Interest	23-077- Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. <b>S. Hooper – Mark Hooper is her husband.</b>	
23-078	Open Public Forum	23-078- The public is invited to speak on matters relevant to the meeting. <b>2 members of the public and one invited speaker. One member of the public came to ask that the Council consider how close the manege at Higher Farm was to the adjoining property. Another member of the public came to observe the proceedings for a council meeting as they are interested in joining the parish council. They also had some questions about Wessex Internet concerning the service they are bringing to Martin. The information to these questions is contained in the minutes for section 23-081 as it was similar to the information presented by Wessex Internet.</b>	
23-079	Minutes of Previous Meeting	23-079- For Approval & Signature: Meeting held 15th May 2023 <b>Minutes agreed to and signed.</b>	
23-080	Matters Arising	23-080 All items have been actioned or will be reported on later in the meeting with the exception of the following from <b>15 May</b> : <b>23-064.2-</b> Payment of Blandford Hall invoice for Speed Watch group training. The invoice received is to be paid. <b>23-065 –</b> BHIB insurance policy chosen for £431.45. It offered the best coverage for MPC circumstances. The payment was sent to ensure we would remain covered.	
23-081	Wessex Internet gigabit project	<b>23-081-</b> Josh Goodchild of Wessex Internet to speak about the gigabit project coming to Martin. <b>Wessex Internet has been chosen to deliver Project Gigabit to the local area, such as Pentridge, Martin and Damerham. Every Martin and East Martin property will have full-fibre brought to their property. This will run alongside the cooper wiring already coming into the home. Most of the cabling will be underground. They hope to start work in September with completion in 8 weeks. It is possible that they will need to run wires through the Recreation Grounds. This would require a discussion and decision at a future council meeting. The current cost for broadband is £29.99 a month. Phone service can be offered via VOIP. They will speak to community members to ask permission to run cables across their land. Wessex Internet will also be reaching out to the community to let them know about their service. If anyone is running a community event the company is open to offering sponsoring.</b>	
23-082	Parish Councillor vacancy	<b>23-082-</b> A new Parish Councillor needs to be Co-opted to replace Michael King who did not run again for office. <b>All those interested to join the council should write a small letter to say why they are interested in the position and why they think they will make a good council member. The letter should be given to the clerk or another Council member by August 28, 2023 so that any applicants can be considered during the Sept 4 council meeting.</b>	

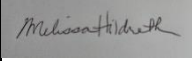
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23-083	Clerk's Report & Financial Matters	<p><b>23-083.1-</b>To complete and sign the Certificate of Exemption for the Annual Governance &amp; Accountability Return <b>Accepted and signed by Chair and RFO</b></p> <p><b>23-083.2-</b> To note receipt of internal auditor's report and agree on any actions. <b>Recommendations noted by all of MPC. Form signed by Chair and RFO</b></p> <p><b>23-083.3 -</b>To complete and sign the Annual Governance Statement of the Annual Return. <b>Sums on completed form agreed as accurate by MPC. Form signed by Chair and RFO</b></p> <p><b>23-083.4-</b> To receive Clerk's General Report. Balance in the account of <b>£7411.68 as of 12 June, 2023</b></p> <p><b>23-083.5-</b>To approve payment of the following accounts:</p> <ul style="list-style-type: none"> <li>• Playsafety Ltd for annual playground inspection: £102.60</li> <li>• Do the Numbers Ltd for internal audit 2023 : £160.00</li> <li>• XLN for broadband &amp; calls June 2023: £42.19</li> <li>• Microsoft 365 Business to Melissa Hildreth: £9.48</li> <li>• Lebra mobile for the clerk to Melissa Hildreth:£5.00</li> <li>• Payment to HMRC by July 22, 2023 to be no more than £15.40.</li> <li>• Speed sign to Melissa Hildreth £35.06</li> <li>• 4 1<sup>st</sup> Class stamps £4.40 to Melissa Hildreth</li> </ul>	<p><b>All payments agreed to by MPC</b></p>
23-084	District Councillor Richard's Report	<p><b>23-084-</b> To listen to Cllr Richard's report from her role on NFDC- <b>Cllr Richards has been taking training courses and has a bit more training to go. Has a role on the NFDC planning committee and on an oversight committee. As District Councillor she will have a small £600 budget to award as grants to parishes in her district. Going forward she will be unable to participate in making a decision in our planning applications. She can give advice on planning rules but may not give an opinion or participate in any decisions. Cllr Richards is enjoying the role so far.</b></p>	

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23-085	Planning	<p>To consider the following planning application received from NFDC:</p> <p><b>Note that Cllr J. Richards did not participate or vote on the following applications.</b></p> <p><b>23-085.1</b>  <b>Case Ref:</b> 23/10651  <b>Proposed Works:</b> Covered porch/veranda  <b>Site Address:</b> 13 DOWNVIEW ROAD, MARTIN SP6 3LP  <b>PAR1- Martin Parish Council recommends PERMISSION, based on the numerous positive supporting letters from the property's immediate neighbours.</b></p> <p><b>23-085.2</b>  <b>Case Ref:</b> 23/10510  <b>Proposed Works:</b> Proposed demolition of existing oak framed conservatory and proposed construction of an oak framed garden room  <b>Site Address:</b> MEADOWS EDGE, MARTIN ROAD, MARTIN SP6 3LR  <b>PAR1- Martin Parish Council recommends PERMISSION because this will stay in the same footprint and the new conservatory will be an improvement as there will be a covered roof to take Dark Skies into consideration.</b></p> <p><b>23-085.3</b>  <b>Case Ref:</b> 23/10420  <b>Proposed Works:</b> Proposed manege for exercising of personal horses  <b>Site Address:</b> HIGHER FARM, MARTIN ROAD, MARTIN SP6 3LN  <b>PAR4- Martin Parish Council recommends REFUSAL because the current plan for the manege is too close to the adjoining property. It is recommended that the placement of the manege should be further back.</b></p> <p><b>23-085.4</b>  <b>Case Ref:</b> CONS/23/0294  <b>Proposed Works:</b> Unspecified tree x 1 Fell  <b>Site Address:</b> Peacehaven, Martin Road, Martin, SP6 3LN  <b>Members of the parish council have looked at the tree in question and cannot see why it should be removed and therefore would like to see the tree kept. Martin Parish Council has stated it is willing to accept what the tree officer says on the matter.</b></p>	<p>Clerk to report decision to NFDC</p> <p>Clerk to report decision to NFDC</p> <p>Clerk to report decision to NFDC</p> <p>Clerk to report decision to NFDC</p> <p>Tree Works</p>
23-086	Footpaths and trees	<p><b>23-086.1 - Proposal for extra footpath cutting. Same rental of equipment to reach more difficult footpaths. Cllr Hopper did not take part in this discussion or vote in this matter. All Council members agreed to go ahead with the additional footpath cutting. This cut using the same rental of the specialised machine and the same footpaths as last year has already been budgeted in for this year. Cllr Hooper to inform Mark Hooper of this request.</b></p> <p><b>23-086.2- To discuss placement of trees for the Queen's Canopy. To discuss the placement of the trees again in September when they are bigger. They are growing well in their temporary home.</b></p>	

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23-087	Playground	<p><b>23-087.1-</b> To receive and consider the annual RoSPA play area inspection and agree on any actions. <b>The inspection is largely the same as last year, the most urgent repair would be to even out the concrete pad for the basketball court. Most playground items are deemed safe. Cllr Batten will replace the zip ties on the swings that keep the birds off.</b></p> <p><b>23-087.2-</b> Approve a date for placement of the table tennis table as we now have good weather. <b>Cllr Batten and Cllr Scott-Ison to work during the weekends in July to place the table tennis table, fix the bike trails and lay new bark for the swings. It was agreed that up to £100 could be used to buy hard standing for the table tennis table. It was also agreed that the clerk is to purchase two affordable bat and ball sets to be given away to use with the new table.</b></p> <p><b>23-87.3-</b> To discuss what can be done about the misuse of the Rec Grounds. Recent quadbike riding and unauthorised lawn cutting. <b>Unsure who it is that cut the grass. For quad bike riding it is required that you have specific permission from the land owner to ride on the land. Martin Parish Council have not received a request for the quad bike to be ridden on the Recreation Grounds. It is signed and posted that motorised vehicles are not allowed on the Rec Grounds. A letter will request the persons involved to stop using a quad bike on the Recreation Grounds immediately. Cllr. Hooper will write the letter and Cllr Greenwood will deliver it.</b></p>	
23-088	Highways & Related Issues	<p><b>23-088.1-</b> Update on contact with SID company. To discuss steps going forward. <b>A letter was sent on 22 June 2023 to SmartGroup to demand repair, replacement or money back for the SID. MPC will wait to see if there is a response.</b></p> <p><b>23-088.2 –</b> Update on the progress of Speed Watch- <b>Still waiting for the police to give final approval. There had been some contact in the past week, so Cllr Scott-Ison is hopeful it will happen soon. As soon as police approval is given the group will be ready to act.</b></p>	
23-089	New emails	<p><b>23-089-</b> Our internal auditor suggested CloudNext to solve our email problems. To discuss and decide if this company should be used. <b>Cllr Richards felt that Hampshire County would act soon to correct the matter. It had been a few months since Cllr Richards asked them to correct the matter and they still did not fix the emails. Because CloudNext often works with the County Council and other parish councils it was voted that the clerk should approach the company in the hopes that the situation could be corrected. The cost of £49.99 a year was approved.</b></p>	
23-090	Resilience project And Flood Control	<p><b>23-090.1-</b> Update on training and well pump -<b>Cllr Scott-Ison to approach a local well owner to see if it may be used in an emergency. Cllr Richards completed resilience training but Cllrs Hooper, Scott-Ison and Greenwood still need to complete the course.</b></p> <p><b>23-090.2-</b> Update on written appeal for flood control measures for the village- <b>Cllr Richards requests that this topic be covered in the next regular parish council meeting.</b></p> <p><b>23-090.3-</b> Update on who can add a grate to the drain on Sillens Lane. Will this be added to flood control measures? <b>Cllr Richards will add this to the flood control measure request.</b></p>	
23-091	Use of MPC Assets	<p><b>23-091-</b> To discuss further information on how to allow parishioners to rent MPC assets. <b>Cllr Batten to speak to a local lawyer about the best way to create a contract to hire out Parish assets to parishioners. Clerk to look at the insurance implications.</b></p>	
23-092	Minor Matters and Items for	<p><b>23-092-</b> Councillors to report minor matters and items for future agendas. <b>To discuss the Sillens Lane steps and have quotes for the work involved.</b></p>	
<b>Date of Next Meeting: Monday 17th July 2023 commencing at 7 pm @ Blandford Hall</b>			
Posted: 12 <sup>st</sup> July 2023		<b>M Hildreth, CLERK TO THE COUNCIL</b>	

# MARTIN PARISH COUNCIL

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