

# MARTIN PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on 4th December 2023 at 7pm at Blandford Hall, Martin.

**DRAFT**

Item No.	Item	Description	Actions
		Present: <b>Chair – S. Greenwood, Vice Chair – S. Hooper</b> <b>Councillors - T. Scott-Ison, B. Hapke, E. Horley Clerk - Melissa Hildreth</b> <b>3 members of the public</b>	
23-135	Apologies for Absence	23-135 -To receive and record. <b>Apology accepted for -Cllr J. Richards</b> <b>Absent- B. Batten</b>	
23-136	Councillors' Declarations of Interest	23-136- Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. <b>Sam Hooper is the wife of Mark Hooper</b>	
23-137	Open Public Forum	23-137- The public is invited to speak on matters relevant to the meeting. <b>3 members of the public came to speak about the planning application at Martinique Farm. They explained it was the same plan as first gained planning approval but no longer uses the redundant buildings. They will be knocked down and the homes built as new.</b>	
23-138	Minutes of Previous Meeting	23-138- For Approval & Signature: Meeting held 16 October 2023	Approved and signed
23-139	Action Points and Matters arising from Minutes	<b>All items have been actioned or will be reported on later in the meeting, except for the following:</b> - From the minutes of 16 October 2023 <b>23-130 – Clerk informed <a href="http://www.zerohour.uk">www.zerohour.uk</a> that Martin Parish Council was giving their support. The clerk also wrote to Desmond Swayne MP New Forest West to ask him to support the Climate and Ecology Bill on behalf of Martin Parish Council.</b>	Noted
23-140	Resilience Project	<b>23-140 – Report on who finished training. - Cllr Hooper completed training. A working group to complete a resilience plan was created. Cllrs Richards, Hooper, Scott-Ison and Hapke will work together to create a resilience plan.</b> <b>23-140.1 – To decide on what action to take to finish the grant requirement of purchasing a pump. The clerk is to send information to Cllr Scott-Ison and he is to contact the local well owner about use in an emergency. Scott-Ison to purchase the appropriately sized pump. Funds will be used from the resilience fund and from contingency to meet the requirements of the grant given by SSE in February 2021</b> <b>23-140.2- To decide on how to progress with updating the phone tree – The resilience working group will work together to create an up-to-date phone tree and resilience plan.</b>	
23-141	District Councillor Richard's Report	23-141 – To listen to Cllr Richard's report from her role on NFDC – <b>Tabled to next time as Cllr Richard not in attendance.</b>	

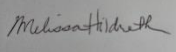
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23-142	Clerk's Report & Financial Matters	<p><b>23-142.1-</b> To receive Clerk's General Report. <b>Balance in accounts as of 10 NOV 2023 is £9212.22</b></p> <p><b>23-142.2</b> -To approve payment of the following accounts:</p> <ul style="list-style-type: none"> <li>• Mark Hooper Grass cutting, village green, pond, rec grounds -£1890</li> <li>• Melissa Hildreth HMRC quarterly payment for staff taxes-£15.43</li> <li>• Smith of Derby -to correct the underpayment of £15.60, the clerk used 2022 invoice by accident</li> <li>• Blanford Hall DEC 4 rental fee -£15</li> <li>• Melissa Hildreth -£182 back pay to April 2023 £1 p/h more</li> <li>• Update Standing Order for Salary to reflect change in pay</li> <li>• XLN (Daisy) OCT- £39.47</li> <li>• XLN (Daisy)NOV- £39.47</li> <li>• OCT Clerk Microsoft 365 Business £9.98</li> <li>• OCT Lebra mobile for clerk: £5.00</li> </ul>	<b>All Approved</b>
23-143		<p><b>23-143</b> – Discuss and approve the budget for 2024-2025 -<b>Council approves the presented budget with minimum changes by increasing the clerk's salary. Clerk to request a precept of £10962.</b></p>	<b>Approved</b>

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23-144	Planning	<p>23-144.1 –  <b>APPLICATION NO:</b>23/11191  <b>TYPE:</b>Full Planning Permission  <b>SITE:</b> MARTINIQUE FARM, EAST MARTIN ROAD, EAST MARTIN SP6 3JS  <b>DESCRIPTION:</b> Proposed replacement of redundant storage buildings with 3 newly built dwellings <b>PAR 1 Approval as it converts a disused site with Eco-friendly homes needed in the village. The Council will accept the final decision of NFDC Officers under their delegated powers.</b></p> <p>23-144.2 –  <b>APPLICATION NO:</b> 23/11138  <b>TYPE:</b> Full Planning Permission  <b>SITE:</b> LAND OFF TOWNSEND LANE, MARTIN ROAD, MARTIN SP6 3LR  <b>DESCRIPTION:</b> Construct a hardcore vehicular accessway over the existing access track to serve the existing building at Paddock Farm. <b>PAR 1 Approval as Martin Parish Council can find no reasonable objection. The Council will accept the final decision of NFDC Officers under their delegated powers.</b></p> <p>23-144.3 –  <b>APPLICATION NO:</b>23/11185  <b>TYPE:</b>Full Planning Permission  <b>SITE:</b> SWEETAPPLES BARN, SILLENS LANE, MARTIN SP6 3LF  <b>DESCRIPTION:</b> Demolition of existing barn/stables building <b>PAR 1 Approval as Council can find no objections to the removal of a non-heritage building. The Council will accept the final decision of NFDC Officers under their delegated powers.</b></p> <p><i>The following 2 tree works were decided via email amongst the 7 Councillors rather than go to the expense of an extraordinary meeting.  No objections were raised to either application.</i></p> <p>23-144.4-  <b>CONS/23/0514</b>  <b>Location</b>SIMMYS COTTAGE, MARTIN ROAD, MARTIN, FORDINGBRIDGE, SP6 3LD  <b>Application Type</b> Fell and Prune Trees  <b>Description</b> Silver Birch x1 Reduce, Prunus x 7 Reduce, Prunus x 2 Fell</p> <p>23-144.5-  <b>CONS/23/0523</b>  <b>Location</b> APPLECROFT, MARTIN ROAD, MARTIN, FORDINGBRIDGE, SP6 3LD  <b>Application Type</b> Fell Trees  <b>Description</b> Walnut x 1 Fell</p>	<p>Approved PAR 1</p> <p>Approved PAR 1</p> <p>Approved PAR 1</p>
23-145	Councillor Responsibilities	<p><b>23-145-</b>To discuss and allocate councillor responsibilities as we have a new councillor. <b>Clr Hooper – Resilience and Banking, Clr Richards – Resilience, Planning, Lengthsman and Website, Clr Greenwood – Planning and Highways, Clr Horley – Affordable Housing and Lengthsman, Clr Scott-Ison-Speedwatch, Rec Grounds, Police Liaison, Clr Batten – Rec Grounds, Clr Hapke- Resilience, Community Association</b></p>	
23-146	Grant application updates	<p><b>23-146.2-</b> Update about grant application for footpath stile improvements along Sillens Lane footpath number 29. <b>Clr Hooper has spoken with Ben Peacock and received an application and instructions. She cannot go further until she has spoken with Clr Richards to see how far she has gotten on the application already. Will add it to the next agenda for update.</b></p>	

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23-147	Highways & Related Issues	<p><b>23-147.1-</b> Update on SID -<b>Current SID is not repairable and was of very poor quality. Cllr Greenwood to see if parts of it can be taken for scrap. Cllr agrees to spend up to £2300 on a new SID recommended by other Councils that have experience using that company. Cllr Scott-Ison to liaise with Cllr Richards to see how he can help. Cllr Scott-Ison to move the yellow 30mph sign up to the west end of the village.</b></p> <p><b>23-146.2-</b> To receive an update regarding CIL grants and monies towards the new SID. <b>Cllr Richards is unable to report on the grant application update. Clerk to add to next agenda.</b></p> <p><b>23-146.3-</b> To receive an update on the letter to the person who made requests for improvements to stop speeding in Martin Village. <b>Cllr Hooper completed the letter and shared it with other Council members. All agreed for the clerk to send the letter.</b></p> <p><b>23-146.4-</b> Update on traffic cone situation on Townsend Lane- <b>Cllr Scott-Ison spoke with local police and they spoke with the person in question. It does not seem to have made a difference.</b></p> <p><b>23-146.5 –</b> Update on fly-tipping- <b>Dead trees moved from the path to the Community Orchard. Cllr Hooper to collect dead trees to burn. Cllr Hooper with contact Cllr Richards to see about making a new fly tipping flyer.</b></p> <p><b>23-146.6 -</b>Update on the proposed resting spot by the bus stop in the middle of the village. <b>Cllr Horley and Greenwood looked at a couple of spots. After discussion with other members of the pros and cons of these sites, it was decided that the best spot would be near the post box and community board area. Cllr Hooper to speak with the verge owner about the possibility of the bench being on site. If they are ok then Cllr Horley will contact Hampshire Highways for permission.</b></p>	
23-148	Notice board improvements	<p><b>23-148-</b> To discuss and form a working party to make improvements to the message boards. <b>Cllr Scott-Ison and Cllr Hooper to work together as a working party on community board improvements.</b></p>	
23-149	Affordable Housing	<p><b>23-149 –</b> Update on affordable housing process – <b>Cllr Horley has been working with Action Hampshire. They confirmed there will need to be a new survey. The land owned by NFDC would likely be the site if there was a need. Cllrs Hooper and Batten did the last survey and will pass the draft copy on to Cllr Horley. Cllr Horley to speak with other communities about their experience of the process.</b></p>	
23-150	Playground	<p><b>23-150 –</b> To receive monthly playground report. – <b>Cllr Batten to report at the next meeting. Scott-Ison to receive forms and learn the process to help Cllr Batten.</b></p>	
23-151	Minor Matters and Items for	<p><b>22-151-</b> Councillors to report minor matters and items for future agendas.</p>	Nothing noted
23-152	Closed Session	<p><b>23-152 –</b> To discuss the clerk's annual review, proposed increase in hours and wage increase as indicated by NALC- <b>Annual review approved. An immediate increase in hours was approved. Salary amounts over budget are to be taken from reserves. Salary level to remain the same.</b></p>	
<b>Date of Next Meeting: Monday 8th January 2024 commencing at 7 pm @ Blandford Hall</b>			
Posted: 18 <sup>th</sup> December 2023		<b>M Hildreth, CLERK TO THE COUNCIL</b>	