

MARTIN PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on 13th May 2024 at 7pm at Blandford Hall, Martin.

DRAFT

	In Attendance	Apologies	Absent
Councillor S. Greenwood	√		
Councillor S. Hooper	√		
Councillor J. Richards	√	√	
Councillor B. Batten		√	
Councillor T. Scott-Ison			
Councillor E. Horley		√	
Vacancy	-	-	-

Also, IN ATTENDANCE: Melissa Hildreth – Clerk & no members of the public

Item No	Description
24-052	Election of Chairman - To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office. <i>Cllr Hooper proposes Suzanne Greenwood as Chair. All agree. Suzanne Greenwood signed Declaration of Acceptance of Office.</i>
24-053	Election of Vice Chairman - To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office. <i>Cllr Greenwood proposes Samantha Hooper as Vice Chair. All agree. Samatha Hooper signed her Declaration of Acceptance of Office.</i>
24-054	Apologies for Absence - To receive and record. <i>Cllr Eileen Horley – Council votes to accept her apology</i> <i>Cllr Benjamin Batten – Council votes to accept his apology</i> <i>Cllr Janet Richards- Council votes to accept her apology.</i>
24-055	Declaration of Interest Forms - To receive confirmation from all Councillors that Declaration of Interest forms are up to date. <i>All Cllr present declare that their Declarations of Interest are up to date. Clerk to ask Cllrs not present if they need to make any changes to their Declarations.</i>
24-056	Councillors' Declarations of Interest - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. <i>Cllr Sam Hooper Declares that Mark Hooper is her husband.</i>
24-057	Open Public Forum - The public is invited to speak on matters relevant to the meeting. <i>No members of the public are present.</i>
24-058	Minutes of Previous Meetings - For Approval & Signature. Meeting held 25 th March 2024. <i>Minutes of the previous meeting on 25th March approved and signed by Chair.</i>
24-059	Matters Arising - All items has been actioned or will be reported on later in the meeting with the exception of the following from 25 March : <i>24-040.2- Working party of Clerk, Cllrs Batten and Horley to arrange a meeting for after the 24th of May.</i> <i>24-042-Cllr Horley will give a full update when she attends June's meeting. The Affordable Housing Survey has gone out to Martin Parish with a close date of 30th of April. We are now awaiting results. A grant was obtained to pay for the survey and will be paid by NFDC upon receipt of an invoice.</i> <i>24-045-Annual Parish Assembly went well. 28 Members of the public attended. Thank you to all of our guest speakers.</i>

Chair Initials _____

	<p>24-046.2-Clerk awaiting to consult with the original designer about the flower beds. Clerk will report at the next meeting to continue the project.</p> <p>24-046.3-Hedges trimmed down in the Orchard by the lengthsman and a thank you letter was received from a member of the public.</p> <p>Correction to meeting minutes for 5 Feb 2024. Minute 24-027 should have stated 'benches cost 669.60 for 2 benches at 334.80 apiece. An additional £102 of cost will be added for delivery. The benches cost a total of £771.60.</p>
24-060	<p>Standing Orders - To review and re-adopt the Parish Council's Standing Orders. All Cllrs voted to Approve</p>
24-061	<p>MPC Policies & Procedures - To review and re-adopt the following Parish Council policies and procedures: Privacy Notice Code of Conduct Complaints Procedure Disciplinary Procedure Grievance Procedure Recording of Meetings policy Grant Awards Policy All Cllrs voted to Approve</p>
24-062	<p>Clerk's Report & Financial Matters - To receive and approve the Clerk's report of the reconciliation of accounts for 2023-2024. Starting balance on 31 March 2023 -£4444.01 Ending balance on 31 March 2024 -£5879.16 All Cllr voted to approve the reconciliation of accounts</p> <p>24-062.2 To approve payment of the following accounts:</p> <ul style="list-style-type: none"> • XLN (MAY) £42.94 • XLN (April) £42.94 • HALC Membership 2024/2025 £257.00 • Microsoft 365 Business March- £10.32 • Microsoft 365 Business April- £10.32 • Lebara Mobile April- £5.00 • Hart of Martin April Room rental - £30 • Blandford Hall room rental May -£15 • ROSPA inspection not to exceed-£ 110 • Janet Richards for Website WHUK-£14.29 • HMRC PAYE £96.80 (paid 19 April) • Fordingbridge Town Planning training -£40.00 (paid 19 April) • Mark Hooper (Kissing Gate) -£557.40 <p style="text-align: right;">All Cllrs voted to approve payments Initial _____</p>
24-063	<p>Insurance Policy Renewal - To discuss and approve an insurance policy to start 1st June 2024. Cllrs voted to approve Clear Council as the 2024-2025 insurer for a payment of £509.51</p>
24-064	<p>SID Grant Update and Steps/Gate for FP29 – SID grant has been received. Please discuss the next steps in purchasing a new SID. Cllr Richards has further details but was unable to attend. Cllrs vote to ask Cllr Richards to purchase the new SID if the grant allows us to take that step.</p> <p>24-064.2 – Footpath 29 steps and gates completed. The invoice is for less than the grant amount. Discuss the need to send funding back. It was decided to ask the contract to spend a further £24 on gravel for the steps. Cllr Hooper to inform contractor.</p>

Chair Initials _____

24-065	<p>Planning Applications</p> <p>24-065.1- 24/10332 Listed Building Alteration DOWNLANDS COTTAGE, MARTIN ROAD, MARTIN SP6 3LA Remove existing failed thatched roof covering repair any damaged or broken trusses where necessary and re thatch to match existing (Application for listed building consent) Recommend PAR 3 PERMISSON because the Martin Parish Council feels that a new roof is necessary to preserve the building and to make it habitable. The Council would like to see the building refreshed and used as a home again.</p> <p>24-065.2- 24/10348 LIME TREES COTTAGE, MARTIN ROAD, MARTIN SP6 3LA Proposal Variation of condition 2 of application 22/11020 to allow amended porch design. Removal of condition 4 (joinery details) from application 22/11020 as revised drawing '600 Rev.A - Proposed Porch' contains sufficient joinery details Recommend PAR 1 Permission which will accept the decision of the NFDC Planning, because Martin Parish Council has no objections to the plan.</p>
24-066	<p>Resilience update – To discuss any updates on the resilience planning. Cllrs Scott-Ison, Hooper and Richards to fix a date to meet.</p>
24-067	<p>Cllr Janet Richards -To receive Cllr Richard’s report on her role on NFDC. Cllr Richards at a NFDC meeting. No report given.</p>
24-068	<p>Recreation Grounds – To receive the playground inspection report. Cllr Batten not in attendance. No report given.</p>
24-069	<p>D-Day Commemoration – To discuss what other commemorations are taking place in Martin and if the Parish Council has a role to play. A plaque to honour the occasion to be placed on one of the new benches. Funding is available through S.137. Cllr Scott-Ison to arrange. MPC would like to host a picnic on the green for tea. Further plans need to be made.</p>
24-070	<p>New Parish Councillor – The clerk has received Bernd Hapke’s resignation. Thank you to Bernd Hapke for his many years of service. The clerk has posted the open vacancy and alerted NFDC. If no applications are received then co-option can take place after 23rd May. Awaiting the 23rd of May and Cllrs will speak to people who might be interested.</p>
24-071	<p>Asian Hornets - To discuss if Martin Parish Council will support an information campaign about Asian Hornets and prevention projects should they be found around our area. Council agrees to support sending our information regarding Asian Hornets as a possible threat in the area. Cllr Greenwood to work with a local group monitoring Asian Hornets as a liaison with the Council.</p>
24-072	<p>Update on notice board project – To receive and update on the refurbishment of the notice boards. Clerk to see if there is anything she needs to do to help. Cllrs Hooper and Scott-Ison are waiting for better weather. Cllr Scott-Ison to check to see if removing the Townsend Lane board is temporarily possible to make improvements. Cllr Scott-Ison to also see about new lettering for the notice board by the green.</p>
<p>Date of Next Meeting: 24 June 2024 at Blandford Hall</p>	
Posted: 27 th May 2024	<p><i>Melissa Hildreth</i> Clerk - Martin Parish Council SP63LF clerk@martinparishcouncil.gov</p>

Chair Signature _____

Date _____

Chair Initials _____