

MARTIN PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on 24th June 2024 at 7pm at Blandford Hall, Martin.

DRAFT

	In Attendance	Apologies	Absent
Councillor S. Greenwood	✓		
Councillor S. Hooper	✓		
Councillor J. Richards	✓		
Councillor B. Batten			✓
Councillor T. Scott-Ison		✓	
Councillor E. Horley	✓		
Vacancy	-	-	-

Also, IN ATTENDANCE: Melissa Hildreth – Clerk & 3 members of the public

Item No.	Item	Description
24-073	Apologies for Absence	24-073 -To receive and record. - <i>Council votes to accept the apology of Cllr Toby Scott-Ison.</i>
24-074	Councillors' Declarations of Interest	24-074 - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011. <i>Cllr Hooper as Mark Hooper who does contract work for the Council is her husband.</i>
24-075	Open Public Forum	24-075 - The public is invited to speak on matters relevant to the meeting. <i>3 Members of the public concerned with the numerous music events happening at Maple Field Farms. There is an unconfirmed 8 events of multiple days happening during the summer months. The amplifiers tend to face towards the housing and the bass beat is particularly disturbing because it can be felt. Field seems to be rented out with no supervision as there is still much crowd noise after the music stops at 11pm. Crowd noise can continue for a few hours after 11pm. Although these seem to be licensed events the people who live across from the venue feel it is happening too often and that the noise continues with no regards to trying to lessen disturbance for them.</i>
24-076	Minutes of Previous Meeting	24-076 - For Approval & Signature: Meeting held 13th May 2024. <i>Minutes of the previous meeting on 13th May approved and signed by Chair.</i>
24-077	Matters Arising	24-077 All items has been actioned or will be reported on later in the meeting with the exception of the following from 13 May : 24-069 - D-Day Commemoration Picnic a success. <i>36 People joined the council on the green. There was a dedication of one of the benches, a minute of silence was held and people told stories of loved ones who took part in D-Day or in WWII.</i>

Chair initials _____

MARTIN PARISH COUNCIL

24-078	Clerk's Report & Financial Matters	<p>24-078.1-To complete and sign the Certificate of Exemption for the Annual Governance & Accountability Return All voted to agree and Exemption signed. Clerk to send to BDO before 30th June.</p> <p>24-078.2- To note receipt of internal auditor's report and agree on any actions. Discussed internal auditor's findings. Suggestions by internal auditor to be actioned when possible.</p> <p>24-783.3 -To complete and sign the Annual Governance Statement of the Annual Return – Section I- Annual Governance Statement read out and answered. All agreed to signing of Section I.</p> <p>24-783.4- To note Section 2 Accounting Statements 23/24- Reviewed and all agreed to the signing of Section 2 Accounting Statement.</p> <p>24-078.5-To approve payment of the following accounts:</p> <ul style="list-style-type: none"> • Playsafety Ltd for annual playground inspection: £112.80 All agreed to payment over budget amount. • Do the Numbers Ltd for internal audit 2024 : £160.00 This payment completed on 3 June 2024. • XLN for broadband & calls June 2024: £44.14 • Microsoft 365 Business MAY to Melissa Hildreth: £10.32 • Lebra mobile for the clerk MAY and JUNE to Melissa Hildreth:£10.00 • Payment to HMRC by July 22, 2024 to be no more than £146.60. • Envelopes & 4 1st Class stamps to Melissa Hildreth-£7.60 • Blandford Hall room rental £15.00 All payments agreed to. <p>24-078.5-To discuss adopting use of a pre-paid card with a pre-paid card policy. All voted to agree to a pre-paid card to be used by clerk within the guidelines set out in the Finance Regulations and a pre-Paid Card policy. Clerk to apply.</p>
24-079	New Policies	<p>24-079.1-To vote on adoption of new Financial regulations for 2024 -Adopted</p> <p>24-079.2-To vote on adoption of a Pre-paid Card policy -Adopted</p> <p>24-079.2-To vote on adoption of new Risk Management Schedule for 2024 -Adopted</p> <p>24-079.3-To vote on adoption of a Data Protection Scheme -Adopted</p> <p>24-079.4-To vote on adoption of a Publication Scheme -Adopted</p>
24-080	Noise Complaints	<p>24-080- To discuss and to decide on what can be done about noise complaints in regards to Maple Field Camping. It is suggested that evidence to be collected about the disturbances for reporting to Environmental Health by the residents and the Parish Council. Cllr Greenwood and Horley to borrow decibel meter from The Hart of Martin to check the levels. Clerk to forward any license notifications to residents so that they may have a chance to ask Environmental Health to question the license.</p>
24-081	District Cllr Richard's Report	<p>24-081- To listen to Cllr Richard's report from her role on NFDC – The New Forest District Council has not been meeting due to the upcoming election. Cllr Richard's will have a report for the September meeting.</p>
24-082	Cllr Hooper's Report	<p>24-082-To listen to Cllr Hooper's report of the training she took concerning Planning. Cllr Hooper will pass around the slides that she received from the meeting. She found it very interesting. A tip would be to make very clear recommendations for Planning. Also, Planning has been instructed by central government that they should look favourably at all applications when possible.</p>
24-083	Affordable House	<p>24-083- To listen to Cllr Horley's update on Affordable Housing. 55 out of 180 households responded. A official report with results should be coming out very soon. It would seem there is a need for single person homes, homes with 2 bedrooms and homes for young families. Cllr Horley to invited Action Hampshire to next meeting if the report comes in before then.</p>

Chair initials _____

MARTIN PARISH COUNCIL

24-084	Planning	To consider the following planning application received from NFDC: 24-084: Case Ref: 24/10331 - Full Planning Permission Downlands Cottage, Martin Road, Martin SP6 3LA Creation of new vehicular access off of main highway providing off road parking and additional spaces serving Downlands Cottage PAR1-Approval- Disappointed the vegetation has been sprayed and is now an eyesore. The new drive would allow cars to be parked off road which would be safer. The drive would have better visibility than the position of the current parking on the other side of the house. The Council would urge the owners to re-instate the grass bank at completion to keep the property in keeping with the rest of the village.
24-085	Footpaths	24-085 - Proposal for extra footpath cutting. Should same equipment as last year be rented to reach more difficult footpaths. It is agreed to have Mark Hooper rent the etesian again this year to mow Angles Lane and the footpath from Long barrow to East Martin. Money has already been budgeted for this project.
24-086	Playground	24-086.1- To receive and consider the annual RoSPA play area inspection and agree on any actions. The inspection suggested more bark and to control weeds by the swings. This has been done. It also suggests that the swings mechanical parts should be dismantled and inspected. Cllr Hooper to ask Cllr Scott-Ison to do this. 24-086.2- To discuss new requirement for weekly inspections by the insurance. Clerk to adapt the current check list to weekly and add the tennis table. Cllr Greenwood to increase to a weekly inspection when she does the garbage.
24-087	SID Grant Update	24-087- Update on new SID Grant. The grant has been completed. The SID now has to be purchased. It is thought that the price is likely to have gone up since it was first quoted. Clerk to contact company for new quote and an extraordinary meeting will be called to decide on the spending for the project.
24-088	Update on Footpath 29	24-088- Update on Footpath 29. Use of final grant money for gravel on steps. It was decided to use final grant money on gravel for steps and to bill for any extra that was required.
24-089	Resilience project	24-089- Update on resilience plans. New arrangements to be made as it has been difficult to settle on a date.
24-090	Notice Board	24-090- To receive update on the repairs of the notice boards. Townsend Lane board to be taken down for repair and board by green to have the top painted with new lettering.
24-091	Minor Matters and Items for	24-091- Councillors to report minor matters and items for future agendas. Over growth of Smallend Lane.
24-092	Closed Session to vote on new Parish Councillor	24-092- To discuss and vote of co-option of a new Council member. Voted to delay decision until next meeting when it might be possible to speak with the candidate.
Date of Next Meeting: Monday 5 AUG 2024 commencing at 7 pm @ Blandford Hall		
Posted: 8th July 2024	<i>Melissa Hildreth, CLERK TO THE COUNCIL</i>	

Chair signature _____

Date _____

Chair initials _____